

# **RULES & REGULATIONS FOR HOSTELLERS**

## **[Gitanjali Hostel]**

1. Indulging in idle talks with classmates, inside self or other's room is strictly prohibited.
2. Shouting or unnecessary gossiping in dining hall is strictly forbidden.
3. Wastage of food-staff is not desirable, students should restrict the habit.
4. Hostel canteen food not allowed in hostel rooms.
5. Use dustbins properly don't throw food particles or any garbagge on floor or anywhere.
6. Request for changing dish or mutual exchange of dish in dining hall are not at all permissible.
7. Use toilet, bathroom, basin, tap water, aqua guard, electricity properly keeping energy conservation in mind.
8. Remittance of hostel charge must be realised in time, at least one week before to the forwarding month ahead.
9. Starting or stopping of meals should be informed at least 24 hours before of commencement.
10. No casual dress allowed from 10.00 A.M. to 5.00 P.M out side hostel room.
11. Maintain college and hostel copy for Leave and gate pass of entry and exit properly from Hostel Superintendent (Mandatory).
12. Outside refreshment of afternoon closes at 6.30 P.M in Summer and 05.30 P.M in Winter. Give daily hostel attendance at 7.00 P.M.
13. No visitors would be allowed to meet any boarder after evening permissable in emergency situation with super's permission.
14. Teasing in sexism or hurting one's passion or emotion shall be treated as punishable offence in Hostel. Involved personalities may be sent down from the hostel, no ragging or physical asult allowed.
15. Light must be put off at 11.00 P.M. positivity, Use table-lamp for your extra reading & writing
16. Intake of any sort of intoxicating substance is strictly prohibited. Chewing of Paan/Gutka/Chewing Gum/Alcohol is also strictly prohibited.
17. For any kind of Leave (At any moment) it is very much essential to fill the "Hostel Leave Form", duly signed by the mentioned authority and should submit to the Hostel Warden before leaving the Campus.
18. Precious jewellery, expensive things should be kept with self responsibilities, Authority is not responsible for missing or stolen .
19. Apart from these rules and regulation any sudden changes or implemented rule by authority should be mainted accordingly.

\* If above noted rules be disobeyed the concerned student has to face legal action by the Hostel Authority.

### **DECLARATION**

Name : .....

Father's name : .....

Course Admitted: .....

Roll No. : ..... Session: .....

Phone No. : ..... / .....

Recent Colour Photo

I ..... hereby declare that, I shall abide by the rules and regulations framed time to time for the Gitanjali Hostel, Lohapur, Dist. Birbhum, West Bengal. I shall maintain the discipline and code of conduct during my stay in the College Hostel. I shall not engage or encourage any form of ragging. If any case of ragging comes into my notice, I shall inform the College authority the earliest possible. I shall not associate with any subversive activities or any movement against the College. I shall not misbehave, insult, bully, disrespect to any of the staffs of the Hostel.

Date: .....

Signature of Student

I ..... certify that, the statement given above by my daughter /Son is true and unambiguous and he/she will abide by the rules & regulation of the Gitanjali Hostel, Lohapur, Dist. Birbhum, West Bengal.

Date: .....

Signature of Guardian

Order By